

# **COVID-19 SAFETY PLAN**

**at**

## **COASTAL EDGE DANCE CENTRE**

**The following policies, guidelines and procedures have been put in place to reduce the risk of COVID-19 transmission in accordance with WorkSafe BC and Fraser Health of British Columbia**

**Coastal Edge is a dance, ballet and acro studio. We have three studios in use. Each studio has a separate entrance door.**

**All 3 studios have been graphed out in approximately 7' X 7' squares or greater. Appropriate dance clothing and footwear are to be worn at all times.**

**All personnel and instructors are aware of the health protocols of Coastal Edge.**

**Our policies at Coastal Edge ensure that all instructors, students, parents and others showing symptoms of COVID-19 are prohibited from entering the studio.**

**1. Our facility has this Notice posted inside at each separate entrance to the building with all the COVID-19 regulations and procedures set out below. No person is allowed to enter the facility if they have any symptoms of COVID-19 or are ill in any way. Anyone who has had symptoms of COVID-19 in the last 10 days such as**

**symptoms which include fever, chills, new or worsening cough, shortness of breath, sore throat, and new muscle aches OR headaches are refrained from entering the facility.**

**2. No Student who has been in a school which has been notified of an exposure or outbreak at their school is allowed in the studio and therefore must remain away from the studio until the period of isolation has expired.**

**3. No Student who works outside of school and the dance studio and has been notified of an exposure or outbreak at their workplace is allowed in the studio and therefore must remain away from the studio until the period of isolation has expired.**

**4. Prior to the facility opening each day and receiving students, personnel implement a cleaning protocol for all common areas and surfaces including disinfectant spraying or wet mopping of floors, washing down and sanitizing chairs, washrooms, equipment, common tables, desks, props, light switches, door handles, ballet barres and the like.**

## **WASHROOMS**

**5. Permission to use the washroom must be granted by Coastal Edge personnel. At any time a washroom is used, they are cleaned and sanitized after each usage.**

**6. We have an Instructor and at least one or two personnel who are responsible for making sure all**

**students entering and leaving the facility are wearing masks at all times and have sanitized and washed their hands before entering and leaving the facility.**

**7. Temperatures are taken of each student arriving for class and if any more than two students arrive for their class time, personnel have the students wait outside the facility with proper social distancing before being allowed to enter the studio. Again, only one or two students are allowed to enter or leave at any one time.**

### **MANDATORY MASK WEARING**

**8. MASKS ARE MANDATORY....All students are required to wear masks upon entering and leaving the studio and while in class at all times. (Except to temporarily drink or eat a snack).**

**9. Once a student enters the facility, has had their temperature taken, has their mask on and has washed and sanitized their hands, the personnel directs them to the appropriate studio where the instructor receives them. Once the student finishes his or her class, the student leaves the studio and again sanitizes and washes his or her hands and then leaves the facility one at a time.**

**10. Personnel monitor students one or two at a time keeping the required distance between them before entering and leaving the facility at all times.**

**11. There is a maximum of students and instructors in any one studio at a time. There are at least 2 personnel**

**monitoring students entering and leaving the facility including implementing cleaning protocol.**

**12. In the event a child is required to wait for their next class, arrangements are made for that child to wait in an area where social distancing continues to take place and masks are worn.**

**13. Students waiting for their next class shall remain in the appropriate “holding” area until their next class. Sanitized Chairs have been appropriately distanced in this “holding” area specifically for students having a break for supper, a snack or a drink. At no time, shall these chairs be removed from their placement. Students shall remain seated wearing their masks. The masks may be removed to eat their supper, eat a snack or have a drink.**

**14. Any student NOT wearing a mask while eating/drinking is required to keep six feet from the other person but shall always wear masks once finished and while entering and leaving the studio.**

**15. If a student finds it difficult to breath in dance class while wearing their mask, upon permission, may leave the class to go outside and get a breath of fresh air. The mask must then be replaced to return to the class area.**

**16. If any student waits outside for their parents, they must keep a 6 foot distance between the next student with their mask on until they are picked up.**

## **VENTILATION OF THE STUDIO**

- 1. Our air conditioning unit has been serviced and has new air filters installed and has the appropriate air exchange per hour.**
- 2. Front and back doors remain open to allow fresh air from the outside into the studio at all times.**
- 3. The ceiling fan remains on.**

## **FURTHER COVID-19 RULES UPON ENTERING THE STUDIO FOR STUDENTS, PARENTS AND ALL OTHER VISITORS**

- 1. Please do not enter the studio if you have any symptoms of the virus, ie. Fever, Chills, new or worsening cough, shortness of breath, sore throat or any muscle aches or headaches**
- 2. Temperature to be taken before entering the studio**
- 3. Masks are mandatory**
- 4. Please sanitize hands as you enter**

**— --WASHROOM PERMISSION REQUIRED— --**

**5. Using Washroom requires permission. The reason for this is that washrooms are cleaned and sanitized after each use.**

**6. Take all belongings to your class as well as water bottle, yoga mat, etc.**

**7. When Class has finished, pick up your belongings and leave the studio and or to a “holding” area if you are between classes.**

**8. Sanitize hands before you leave the studio.**

**Take all your belongings with you including bottle and yoga mat if required.**

### **NOTICE TO PARENTS**

**ALL PARENTS ARE TO REMAIN IN THEIR CAR OR OUTSIDE OF THE FACILITY UNLESS A REQUEST HAS BEEN MADE TO USE THE WASHROOM.**

**AGAIN, THE SAME HEALTH PROTOCOLS APPLY**

- 1. PERMISSION TO USE THE WASHROOM TO BE GRANTED.**
- 2. WEAR YOUR MASK WHEN ENTERING**
- 3. TEMPERATURE WILL BE TAKEN**
- 4. SANITIZE AND/OR WASH HANDS WHEN ENTERING**
- 5. USE WASHROOM**

## **6. SANITIZE AND/OR WASH HANDS WHEN LEAVING**

**ANYONE ENTERING AND LEAVING THE STUDIO TO USE THE WASHROOM MUST HAVE THEIR TEMPERATURE TAKEN AND MUST BE WEARING A MASK**

**SIGNS FOR COVID-19 HEALTH PROTOCOLS ARE IN PLACE IN EACH STUDIO.**

### **CLEANING PROCEDURES: DAILY**

- Floors are sprayed and/or mopped daily with disinfectant in all three of our studios;
- The Floors have been sectioned off in 7' X 7' squares or greater;
- All surfaces, desks, chairs, door handles, railings, ballet barres and washrooms are sanitized daily;
- Washrooms are sanitized after every use;
- Phones are sanitized before and after use;
- Moneris machine is covered with plastic and sanitized;
- All coffee machines, vending machines and microwaves and fridges are NOT IN USE.
- Notices with instructions for wearing masks and sanitizing hands are posted in each studio;
- Temperature checks are taken of each student entering the studio;
- Only students are allowed in the studio after temperature has been taken and hands sanitized;

- **No parents or other visiting parties are allowed in the studio unless permission is granted and at that time, health protocols apply;**
- **No one is allowed in the studio with any symptoms of COVID\_19 and such symptoms are posted in every studio. i.e.**

### **COVID-19 SYMPTOMS**

**DO NOT enter the studio if you have the following symptoms:**

- 1. FEVER**
- 2. CHILLS**
- 3. NEW OR WORSENING COUGH**
- 4. SHORTNESS OF BREATH**
- 5. SORE THROAT**
- 6. NEW MUSCLE ACHES**
- 7. HEADACHES**

- **Recently we have implemented that If a student's school has an exposure or outbreak of COVID-19 in their school, we do not allow that student to come to class until the appropriate period of isolation has expired.**
- **Recently we implemented that if a student whose work has been affected by an exposure our outbreak of COVID-19 to come to class until the appropriate period of isolation has expired**
- **We do not allow a student who has the slightest symptom of a cold, runny nose or cough come to class until they have got tested for COVID-19 and/or their symptoms have cleared up.**

**THE ABOVE RULES WILL REMAIN IN FORCE AT ALL TIMES TO PREVENT THE SPREAD OF COVID-19 AND THEREFORE THE STUDENT AND/OR PARENT SHALL STRICTLY ADHERE TO THESE RULES SET OUT ABOVE WHILE ATTENDING COASTAL EDGE DANCE CENTRE.**

**MANAGEMENT  
COASTAL EDGE DANCE CENTRE**

**September 1, 2020**

**New Dance Season  
September 2020 - June, 2021**

